

Mandatory Disclosure

1. NAME OF THE INSTITUTION:

Name	A.S. Group of Institutions		
Address	Samrala Road, Kalal Majra-141402 (Punjab)		
STD Code	01628	Phone No:	236020
Fax No.	236021	E-Mail:	asgi1932@gmail.com
Web site	www.asinstitutes.com		
Nearest Railway Station	Khanna (4 KM)	Distance in Kms (Towards):	4
Nearest Airport	Sahnewal	Distance in Kms (Towards):	26

2. Name and Address of the Trust / Society / Company and the Trustees

Name	A.S. High School Khanna Trust and Management Society		
Address	A.S. Senior Secondary School, Samrala Road, Khanna -141401		
Type of the Organization	Registered Society		

3. NAME & ADDRESS OF THE DIRECTOR

Name	Dr. Harpreet Singh		
Designation	Director		
STD Code	01628	Phone No. (O) 236020	
STD Code	01628	Phone No. (R)	Fax No. 236021
E-Mail	harpreet7305@yahoo.co.in	Mobile No	98550-45461
Highest Degree	Ph.D		
Field of specialization	Management		

4. Name of the Affiliating University

Name	I.K. Gujral Punjab Technical University
Address	Jalandhar -Kapurthla Highway, Jalandhar
Website	www.ptu.ac.in
Latest affiliation period	2021-22

5. Governance

Anglo Sanskrit High School Khanna Trust & Management Society was formed in the year 1915 by prominent citizens of Khanna. The society was registered under “Societies registration Act, 1860 at Lahore with Certificate No. 32 dated on 17/11/1932. The society comprises of approximately 5600 members/donors of Khanna. They elect managing committee every three years, which further elects its office bearers every year. The society is a no-profit, non – commercial organization, committed to spreading education in rural areas. Main objective of the society is to promote liberal education in Arts, Sciences, Humanities and technical education of National/ International Standards at nominal fee with liberal concessions to the needy and meritorious students. The society has vast experience in the sphere of education and has established four colleges & three schools.

a) Members of the Board

Sr. No.	Name	Designation	Qualification
1	Sh. Shamender Singh	President	Diploma in Mechanical Engineering Graduation
2	Sh. Sushil Kumar Sharma	Vice-President	LLB
3	Sh. Brinder Dewett (Advocate)	General Secretary	B.Com.
4	Sh. Sanjeev Kumar	Secretary	Ph.D
5	Dr. Harpreet Singh	Director	Member
6	Sh. Vikas Mehta	Member	Member
7	Sh. Rajiv Rai Mehta (Advocate)	Member	B.A. LLB
8	Sh. Tajinder Sharma	Member	M.A.(Political Science)
9	Sh. Dinesh Kumar Sharma	Member	MA
10	Mr. Sagar Gupta	Staff Representative	MBA
11	Mrs. Surbhi Sofat	Staff Representative	MBA
12	Sh. A.K. Shukla	AICTE Nominee	-
13	Dr. Balkar Singh, Dean Academic, IKG-PTU, Jalandhar	PTU Nominee	Ph.D
14	Sh. B. Purushartha IAS, Director, Technical Education and Industrial Training, Punjab	State Government Nominee	MBA

b) Members of the Academic Advisory Body

Sr. No.	Names	Position
1	Dr. Daljeet Singh	Principal, Khalsa College Amritsar
2	Sh. Chander Shekhar Ghai	I.P.S D.G.P(PB)
3	Sh. Vinod Dutt	MD, Chankaya Dairy Products Ltd.

c) Frequency of the Board Meeting and Academic Advisory Body

Frequency of Board meetings:

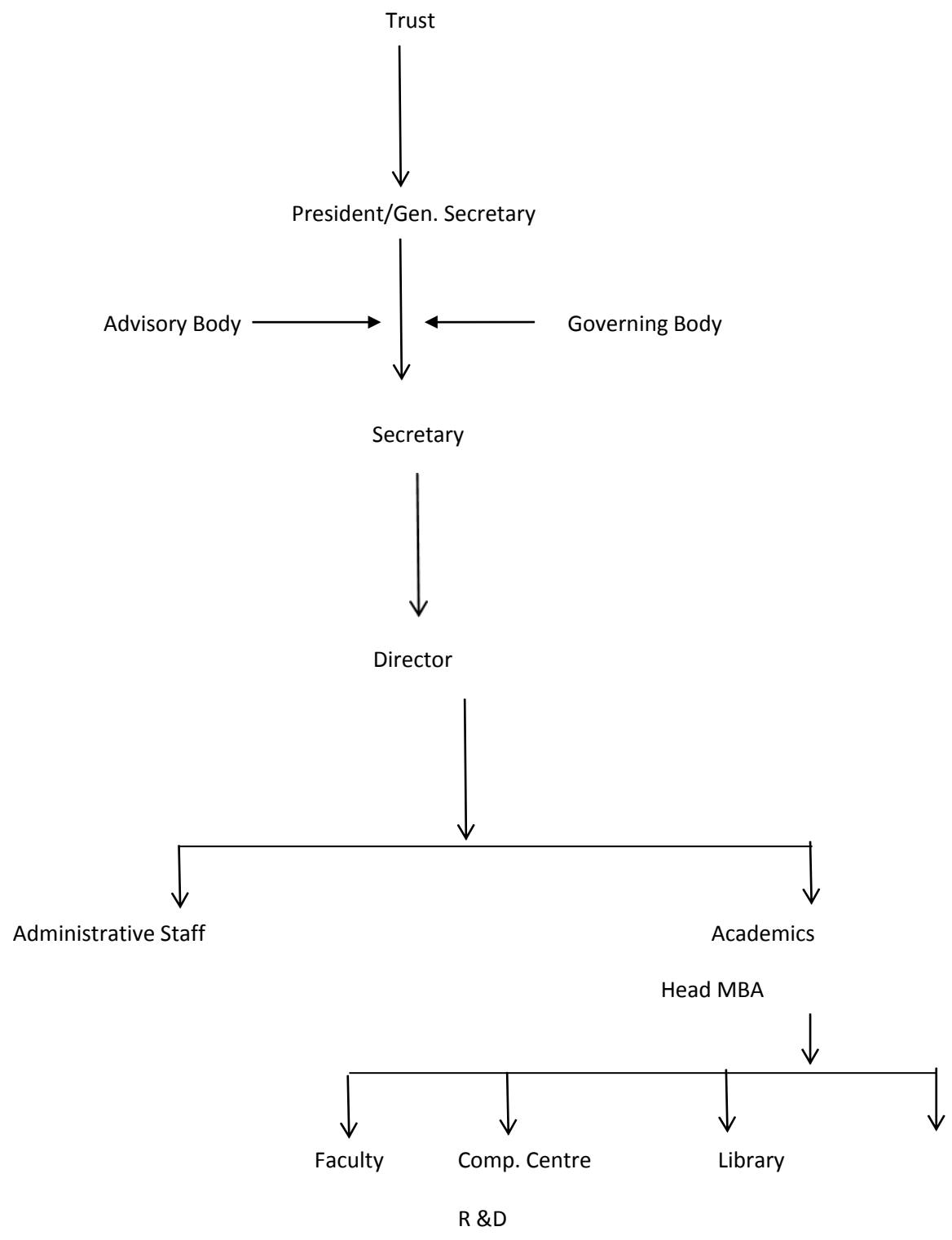
Once in a Month

Date of Last meeting:

25th November, 2021

d) Organizational Chart and Processes

Organizational Structure



e) Nature and extent of involvement of faculty and students in academic affairs/improvements.

The members of faculty and students are actively involved in academic affairs. Various personality development programs for students are organized frequently. Student counsel and club committees are formed which organize competitions like debates, quiz, presentations etc. At ASGI, various workshops and seminars by prominent academicians and industry professionals are organized. Members of faculty are also encouraged to attend conferences/quality improvement programs.

f) Mechanism/norms and procedure for democratic/good governance.

The Institute conducts an internal Audit every Semester at departmental level. The college has an Open Door Policy. Frequent meetings of the members of staff are conducted and their feedbacks taken up. All staff members are motivated to deliver ideas to make system more effective. Two senior faculty members also form the part of College Governing Body.

At ASGI, we have a very healthy and democratic procedure of governance. We also incorporate the suggestions of student and class representatives to make our system more effective and democratic.

g) Student Feedback on Institutional Governance/Faculty Performance

Student feedback on Institutional Governance/Faculty Performance is obtained once in a semester. Students are always welcomed to report their grievances to the HOD and Director.

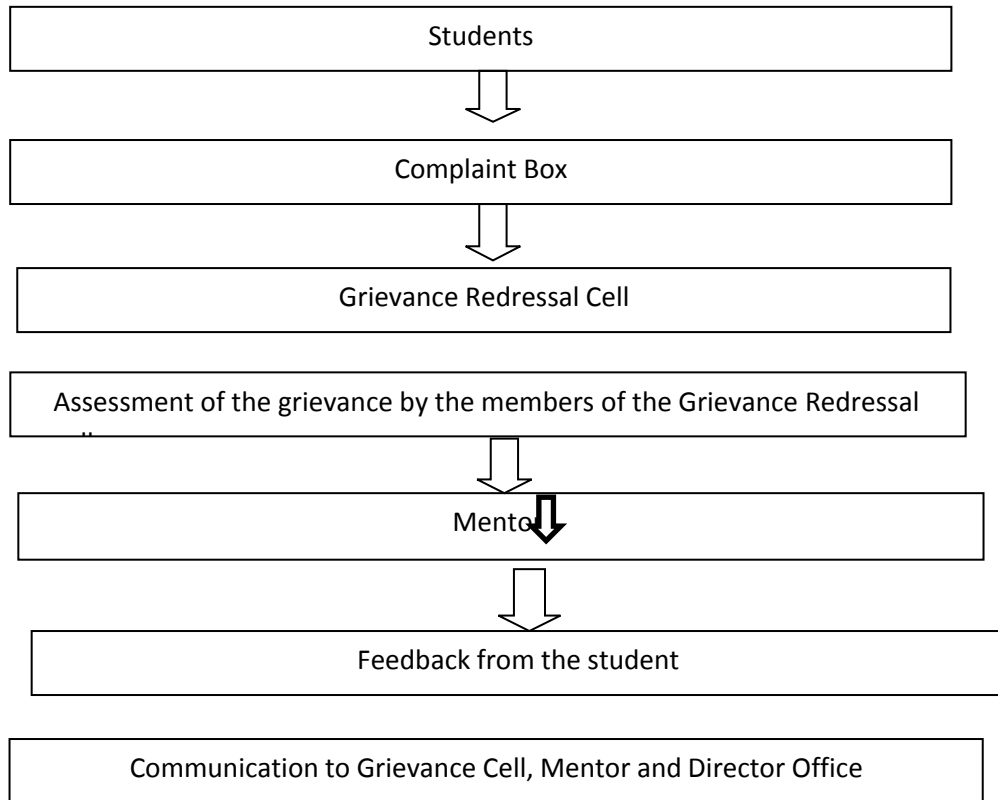
<https://docs.google.com/document/d/1augy3Wjr4mXLBLQuOCNaY7OxxMNfTGl/edit?rtfpof=true&sd=true>

h) Grievances Redressal Mechanism for faculty, staff & student

The institute has a very effective complaint management system. An aggrieved parent or student can convey his complaint directly to the class incharge, Head of Department or Director. This can be done either in person or through the suggestion box, through call or an e- mail directed to asgi1932@gmail.com. Similarly, an online grievance form is created for the easy logging in of grievances at- <http://asinstitutes.com/fform%20action.html>

Closure of all complaints with corrective and preventive action, is made mandatory as per Quality Procedure. The concerned personnel are provided feedback data on such complaints. A subsequent sub-committee to assist the Management is made to take corrective/preventive actions in case of faculty grievances.

Grievance redressal process for Students



Grievance redressal for staff

Grievance includes complaint made by an aggrieved Faculty/Staff Members in respect of the following services related matters namely:

- Withholding of, or refusal to return, any document in the form of certificates of degree, experience certificate, relieving order or any other award or other documents deposited for the purpose of seeking appointment in such institution.
- Non-payment of salaries/wages and or benefits or any other allowances or dues etc. during service or retirement/resignation, as the case may be
- Discrepancies between their wages and /or benefits and other members of staff in similar roles/experience
- Termination without giving any reason or notice or memorandum
- Any other liability which is directly connected with their service and causing financial loss any harm or trauma
- A complaint from an aggrieved faculty/staff member relating to the institution shall be addressed to the chairperson, Grievance Redressal Committee (GRC).

Anti-Ragging Committee

Name of member	Designation	Mobile number
Prof. Harneet	Incharge	9876774772
Prof. Himanshi	Member	99887-29123
Prof. Sagar Gupta	Member	90410-44116
Ms. Anshul Bansal	Student Member	-
Mr. Anmol Joshi	Student Member	-

Grievance Redressal Committee

Name of member	Designation	Mobile number
Prof. Arjun Dhammi	Incharge	96462-07006
Prof. Sagar Gupta	Member	90410-44116
Prof. Surbhi Sofat	Member	97794-00463
Mrs. Rajwant Kaur	Librarian	79868-20467

Internal Complaints Committee (ICC)

Name of member	Designation	Mobile number
Prof. Harneet	Chairperson	9876774772
Prof. Sagar Gupta	Member	90410-44116
Prof. Manjot Kaur	Member	97791-94060
Mrs. Chanderkala Rinku Aggarwal	External Member	9815276425
Mr. Dilpreet Singh	Computer Lab. Asst.	81465-21583
Mrs. Rajwant Kaur	Librarian	99882-98353
Ms. Anshul Bansal	Student Member	-
Ms. Gurleen Kaur	Student Member	-
Ms. Hasanpreet Kaur	Student Member	-

Committee for SC/ST category

Name of member	Designation	Mobile number
Prof. Sagar Gupta	Presiding Officer	90410-44116
Prof. Manjot Kaur	Member	97791-94060
Prof. Himanshi	Member	99887-29123
Ms. Amanpreet Kaur	Student Member	-
Mr. Gagandeep Singh	Student Member	-

6. PROGRAMS

a) Names of programs approved by AICTE

MBA – 60 seats

b)

Year	2019-20	2020-21	2021-22
Cut off marks	52.25%	58%	57%
Campus placement in past years			
Minimum Salary	1.20 Lac	1.32 Lac	-
Maximum Salary	2.04 Lac	1.32 Lac	-
Average salary	1.80 Lac	1.32 Lac	-

Placement facilities

The college has a dedicated Industry-Institute Partnership Cell that focuses on furthering the career ambitions of the students and ensuring that students attain a better insight into the expectations of the industry. The college also conducts Mock interviews, GD-PI and personality development sessions to hone the students.

7. FACULTY

a) Faculty student Ratio –

As per AICTE norms, the college has student-faculty ratio of 1:20

8. Profile of Director and faculty

Name of Teaching Staff	Dr. Harpreet Singh			
D.O.B	19 th September, 1974			
AICTE ID	1-457360445			
Qualification	UG	PG	PHD	Others
	B. Pharmacy	MBA, MMM, M.A. (Psychology)	YES	UGC – NET Qualified
Work Experience	Teaching	Research	Industry	Others
	12 Years	4 Years	10	

Area of Specialization	Marketing Management			
Courses Taught at PG Level	MBA			
No. of Papers Published	International	National	Conferences	Others
	7	30	15	Annual refresher courses, HVPE workshops
No. of Books Published	Number of Book	Publisher with ISBN number	Year of Publication	Others
	4	-	-	
Name of Teaching Staff	Mr. Arjun Dhammi			
D.O.B	8 th August, 1985			
AICTE ID	1-2181460862			
Qualification	UG	PG	PHD	Others
	B.A.	MCA		
Work Experience	Teaching	Research	Industry	Others
	9 Years			
Area of Specialization	IT			
Courses Taught at PG Level	MBA			
No. of Papers Published	International	National	Conferences	Others
No. of Books Published	Number of Book	Publisher with ISBN number	Year of Publication	Others

Name of Teaching Staff	Ms. Harneet			
D.O.B	24 th February, 1990			
AICTE ID	1-2181400774			
Qualification	UG	PG	PHD	Others

	BCA	MBA		
Work Experience	Teaching	Research	Industry	Others
	9 Years			1 Year
Area of Specialization	Human Resources, Marketing			
Courses Taught at PG Level	MBA			
No. of Papers Published	International	National	Conferences	Others
		1	3	
No. of Books Published	Number of Book	Publisher with ISBN number	Year of Publication	Others
	2			

Name of Teaching Staff	Mrs. Surbhi Sofat			
D.O.B	24 th November, 1983			
AICTE ID	1-3581180603			
Qualification	UG	PG	PHD	Others
	B.Com. (H)	MBA		
Work Experience	Teaching	Research	Industry	Others
	10 Years			
Area of Specialization				
Courses Taught at PG Level	MBA			
No. of Papers Published	International	National	Conferences	Others
	1	2	2	
No. of Books Published	Number of Book	Publisher with ISBN number	Year of Publication	Others
	2			

Name of Teaching Staff	Ms. Himanshi			
D.O.B	2 nd September, 1992			
AICTE ID	1-9482592879			
Qualification	UG	PG	PHD	Others
	B.Com	M.Com		UGC –
D.O.B	22 nd July, 1984			
AICTE ID	1-3192845477			
Qualification	UG	PG	PHD	Others
				Qualified
Work Experience	Teaching	Research	Industry	Others
	3 Years			
Area of Specialization	Commerce, Finance			
Area of Specialization	Marketing, Human Resources			
Courses Taught at PG Level	MBA			
Courses Taught at PG Level	MBA			

Level				
No. of Papers Published	International	National	Conferences	Others
No. of Books Published	Number of Book	Publisher with ISBN number	Year of Publication	Others

Name of Teaching Staff	Ms. Harjinder Kaur			
D.O.B	4 th November, 1995			
AICTE ID				
Qualification	UG	PG	PHD	Others
	BBA	MBA		
Work Experience	Teaching	Research	Industry	Others
	2 Years			
Area of Specialization	Human Resources, Finance			
Courses Taught at PG Level	MBA			
No. of Papers Published	International	National	Conferences	Others
No. of Books Published	Number of Book	Publisher with	Year of Publication	Others

		ISBN number		

Name of Teaching Staff	Ms. Pooja			
D.O.B	19 th January, 1998			
AICTE ID				
Qualification	UG	PG	PHD	Others
	B.Com (H)	MBA		
Work Experience	Teaching	Research	Industry	Others
	2 Years			1 Year
Area of Specialization	Human Resources, Finance			
Courses Taught at PG Level	MBA			
No. of Papers Published	International	National	Conferences	Others
No. of Books Published	Number of Book	Publisher with ISBN number	Year of Publication	Others
Name of Teaching Staff	Mrs. Devinder Kaur			
D.O.B	14 th April, 1988			
AICTE ID	1-2295644154			
Qualification	UG	PG	PHD	Others
	BBA	MBA		
Work Experience	Teaching	Research	Industry	Others
	8 Years			
Area of	Finance			

Specialization				
Courses Taught at PG Level	MBA			
No. of Papers Published	International	National	Conferences	Others
		1	2	
No. of Books Published	Number of Book	Publisher with ISBN number	Year of Publication	Others

9. FEE

Details of fee, as approved by the state committee, for the institution -

a) Fee structure as per IKG-PTU

Course	Year	Class	Admission processing fee/ Counseling fee	Development Fund	Student Related Fee	Other Institutional charges	University Related fees	Exam fee	Tuition fee	Total Fee
MBA	2021	1st	2000/-	4300/-	2700/-	1600/-	1150/-	2000/-	60000/-	80750/-
	2020	2nd	-	4300/-	2700/-	1600/-	550/-	2000/-	60000/-	76550/-

b) Time schedule for payment of fee for the entire programme

- Flexible payment of semester fee as per the installment criteria approved by the admission committee at the time of admission (for needy students only)

c) Number of scholarship offered by the institute, duration and amount.

As of March, 2021: the following stipend and scholarships have been disbursed by the college-

Class Name	No. of Beneficiaries	Amount (in Rs.)
MBA - I	09	2,43,100/-
MBA-III	03	81,888/-
Total	12	3,24,988/-

d) Criteria for fee waivers/scholarship.

The stipend & scholarship be provided to the students of I, II and III year who are not availing benefit from any Government organization, in any of the categories described herewith:

- **Female students;**
- **Rural area residents;**
- **Residents of Khanna;**
- **Students of A.S.G.I. and its Sister Institutions;**
- **Students belonging to Schedule caste/ Other Backward Class category;**
- **Person's with Disability;**
- **Children and Grandchildren of Freedom Fighters;**
- **Wards of Serving or Retired Defence, Para-military, Police or Home-guard**

personnel's;

- Students whose parents income is below Rs.4.5 Lac;
- Students belonging to minority category
- Meritorious students scoring above 75% marks
- Fatherless students
- Sportspersons
- Single girl child

e) Estimated cost of Boarding and Lodging in Hostels

-NA-

10. ADMISSION

a) Number of seats sanctioned with the year of approval

Course	Sanctioned intake	Year of approval
MBA	60	2010

b) Number of students admitted under various categories each year in the last three years

	2019-20	2020-21	2021-22
General	5	4	3
SC	8	6	12
BC	1	4	3
Total	14	14	18

c) Number of applications received during last two years for admission under Management Quota and number admitted.

Year	No. of Applications Received	No. of Students Admitted
2020	6	100%
2021	4	100%

11. ADMISSION PROCEDURE

a. Mention the admission test being followed, name and address of the Test Agency and its URL (website).

Admissions are done on the basis of guidelines given by IKG-PTU. Weightage is also accorded to MAT, CMAT scores. The college also admits students through Centralized Online Counseling conducted by IKG-PTU.

Name	Punjab Technical University		
Address	Jalandhar- Kapurthala Road, Near Pushpa Gujral Science City, Jalandhar (Punjab)		
Pin Code	144001	Web site	www.ptu.ac.in
STD Code	0181	Phone No.	0-94780-98012, 0-75894-01150
Fax No.	2236884	E-Mail/	studentcentre@ptu.ac.in ptucounsellingfee@gmail.com om (for counseling fees)

b. Calendar for admission (management/vacant seats)

- i.** Last date for request for applications. **As per university guidelines/AICTE**
- ii.** Last date for submission of application. **As notified by university**
- iii.** Dates for announcing final results. **Week from receipt of all applications**
- iv.** Release of admission list (main list and waiting list should be announced on the same day) **Week from receipt of all applications**
- v.** Date for acceptance by the candidate (time given should in no case be less than 15 days) **Three weeks but before last date of admission.**

- vi. Last date for closing of admission. **As per university guidelines/ AICTE**
- vii. Starting of the Academic session. **As per university calendar**
- viii. The waiting list should be activated only on the expiry of date of main list. **Yes**
- ix. The policy of refund of the fee, in case of withdrawal, should be clearly notified. **As per university guidelines/ AICTE**

12. Criteria & weightages of Admission

- a. Describe each criteria with its respective weightages i.e. Admission Test, marks inqualifying examination etc.
<https://ptuadmissions.nic.in/webinfo/File/ViewFile?FileId=126&LangId>

- b. Mention the minimum level of acceptance, if any.

<https://ptuadmissions.nic.in/webinfo/Page/Page?PageId=2&LangId=P>

S.No.	Category of student	Minimum qualifying percentage
1	General	50%
2	Reserved category	45%

- c. Mention the cut-off levels of percentage & percentile scores of the candidates in the test for the last three years.

Year	2019-20	2020-21	2021-22
Cut off marks	52.25%	58%	

- d. Display marks scored in Test etc. and in aggregate for all candidates who werereadmitted.

Year	2019-20	2020-21	2021-22
Cut off marks	52.25%	58%	

13. List of Applicants

Name of Student	Last Qualifying Exam	Category	Percentage
2020-21			
Anshul Bansal	B.Com (H)	Gen	80.75
Navneet Kaur	BBA	Gen	68.5
Vanshika Tiwari	BA	Gen	67.6
2021-22			
Arshdeep Kaur	B.com (H)	Gen	78.3
Rajveer Singh	B.com (H)	Gen	70.4
Shubham	B.com	BC	69
Kushal Sahotra	B.com	BC	67.7

a.

Composition of selection team for admission under Management Quota with the brief profiles of members

This information will be made available in the public domain after the admission process is over

b. **List of candidates who have been offered admission.**

This information will be made available in the public domain after the admission process is over

- c. **Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates.**

No such application was received.

- d. **List of the candidates who joined within the date, vacancy position in each category before operation of waiting list.**


Course Name	Eligibility Criteria	Total Seats	Seats Distribution as per PTU/Pb. Govt. Rules											
			Total Punjab Quota (Pb)	Other State Quota (Os)	SC/ST		BC		Sports		BA/Bk/A		Handicap	
					P	O	P	O	P	O	P	O	P	O
Masters Of Business	As per PTU norms	60	85%(51 Seats)	15%(9 Seats)	0	0	1	0	1	0	1	0	1	0
Administrations(MBA)			66.6%(34 Seats)	66.6%(6 Seats)							1	0		
			33.3%(17 Seats)	33.3%(3 Seats)										
			Mgmt. Quota)	Mgmt. Quota)										

15. INFORMATION OF INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE

- Number of Classrooms and size of each:** 2 with each having area of 66 Sq.m
- Number of Tutorial rooms and size of each:** 1 with having area of 47 Sq.m and 1 with having area of 36 Sq.m
- Number of Computer Centres, size and capacity of each:** 1 Computer lab with having area of 153 Sq.m with seating capacity of 20.
- Central Examination Facility, Number of rooms and capacity of each:** Seminar hall having area of 132 Sq.m with seating capacity of 120.
- Online Examination Policy (Number of Nodes, Internet Bandwidth, etc.)**
Number of Nodes: 1 (Lease Line)


Internet Bandwidth: 100 mbps

Fire certificate



Punjab Fire Services
(Khanna)

FIRE SAFETY CERTIFICATE
ਫਾਇਰ ਸੇਫਟੀ ਸਰਟੀਫਿਕੇਟ



NOC No 1203-35849-Fire/25066 NOC Type: New Dated **15-Apr-2021**

Certified that the A S GROUP OF INSTITUTIONS at SAMRALA ROAD KHANNA comprised of 0 basements and 3 (Upper floor) owned/occupied by MR SANJEEV KUMAR have complied with the fire prevention and fire safety requirements of National Building Code and verified by the officer concerned of fire service on 15-Apr-2021 in the presence of MR SANJEEV KUMAR (Name of the owner or his representative) and that the building / premises is fit for occupancy group GROUP-B subdivision B-1 (As per NBC) for period of one year from issue date. Subject to the following conditions.

Issued on **15-Apr-2021** at Khanna

ਤਸਦੀਕ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ A S GROUP OF INSTITUTIONS ਜੋ ਕਿ SAMRALA ROAD KHANNA ਸਮੇਤ 0 ਬੇਸਮੈਂਟ ਅਤੇ 3 (ਉਪਰਲੀ ਮੰਦਿਰ) ਮਲਕੀਅਤ/ਕਾਬਜ਼ਦਾਰ MR SANJEEV KUMAR ਨੂੰ ਅੱਗ ਬੁਝਾਉਣ ਦੇ ਪ੍ਰਭਾਵੀ ਅਤੇ ਬਚਾਅ ਦੇ ਰਾਸ਼ਟਰੀ ਬਿਲਡਿੰਗ ਕੋਡ ਅਨੁਸਾਰ ਜਿਸ ਨੂੰ ਸਬੰਧਤ ਅੱਗ ਬੁਝਾਉ ਅਧਿਕਾਰੀ ਵੱਲੋਂ ਪੁਸ਼ਟਿਤ ਕੀਤਾ ਗਿਆ 15-Apr-2021 ਸੰਬੰਧੀ ਵਿੱਚ MR SANJEEV KUMAR (ਮਾਲਕ ਦਾ ਨਾਮ ਜਾਂ ਉਸ ਦਾ ਪ੍ਰਤੀਨਿਧੀ) ਅਤੇ ਇਮਾਰਤ / ਬਿਲਡਿੰਗ ਆਬਾਦੀ ਲਈ ਯੋਗ ਹੈ। Occupancy Group GROUP-B subdivision B-1 (ਐਨ. ਬੀ. ਸੀ. ਦੇ ਅਨੁਸਾਰ) ਦੇ ਪ੍ਰਭਾਵੀ ਸਮੇਂ ਤੋਂ ਇੱਕ ਸਾਲ ਤੱਕ ਜਿਸ ਲਈ ਨਿਮਨ ਅਨੁਸਾਰ ਹਦਾਇਤਾਂ ਹਨ।

ਜਾਰੀ ਕਰਨ ਦੀ ਮਿਤੀ **15-Apr-2021** ਕਿੱਥੇ Khanna .

1. Fire Safety arrangements shall be kept in working condition at all the times.
ਧਰ ਸਮੇਂ ਅੱਗ ਤੋਂ ਬਚਾਅ ਦੇ ਯੋਜਨਾ ਨੂੰ ਚਾਲੂ/ਚੱਗੀ ਹਾਲਤ ਵਿੱਚ ਰੱਖਿਆ ਜਾਵੇ।
2. No, alteration/ addition/ change in use of occupancy is allowed.
ਕਿਸੇ ਵੀ ਤਰ੍ਹਾਂ ਦੇ ਬਦਲਾਅ/ ਵਾਧੇ/ ਕਾਬਜ਼ਦਾਰ ਵਿੱਚ ਬਦਲਾਵ ਦੀ ਮਨਾਹੀ ਹੈ।
3. Occupants/ owner should have trained staff to operate the operation of fire safety system provided there in.
ਉਪਲੱਬਧ ਅੱਗ ਬੁਝਾਉਣ ਦੇ ਯੰਤਰਾ ਦੀ ਵਰਤੋਂ ਤੋਂ ਰਹਿਣ ਵਾਲੇ ਲੋਕ / ਮਾਲਕ ਨੂੰ ਜਾਣੂ ਕਰਵਾਇਆ ਜਾਣਾ ਯਕੀਨੀ ਬਣਾਇਆ ਜਾਵੇ।
4. Fire Officer can check the arrangements of fire safety at any time, this certificate will be withdrawn without any notice if any deficiency is found.
ਫਾਇਰ ਓਫਿਸਰ ਅਧਿਕਾਰੀ ਕਿਸੇ ਵੀ ਵਕਤ ਇਨ੍ਹਾਂ ਸਾਰੇ ਪ੍ਰਬੰਧਾਂ ਨੂੰ ਚੈੱਕ ਕਰ ਸਕਦਾ ਹੈ, ਜੇ ਕਰ ਕੋਈ ਕਮੀ ਪਾਈ ਗਈ ਤਾਂ ਇਨ੍ਹਾਂ ਕਿਸੇ ਨੋਟਿਸ ਦੇ ਵਿੱਚ ਸਰਟੀਫਿਕੇਟ ਚੱਦ ਸੰਮਠਿਆ ਜਾਵੇਗਾ।
5. Occupants/ owner should apply for renewal of fire safety certificate one month prior to expiry of this certificate.
ਮਾਲਕ ਜਾਰੀ ਕੀਤੇ ਗਏ ਫਾਇਰ ਸੇਫਟੀ ਸਰਟੀਫਿਕੇਟ ਦੀ ਮਿਤੀ ਖਤਮ ਹੋਣ ਤੋਂ ਇੱਕ ਮਹੀਨਾ ਪਹਿਲਾਂ ਚੀਨੀਊ ਕਰਵਾਉਣ ਲਈ ਮਾਮੀਦ ਹੋਵੇਗਾ।

* Above Details cannot be used as ownership proof.
ਉਪਰੋਕਤ ਵਰਗੀ ਗਈ ਜਾਣਕਾਰੀ ਨੂੰ ਮਾਲਕਨਾ ਦੇ ਸਬੂਤ ਵਜੋਂ ਨਹੀਂ ਵਰਤਿਆ ਜਾਵੇਗਾ।

* This is digitally created certificate, no signature are needed
ਇਹ ਡਿਜੀਟਲੀ (ਕੰਪਿਊਟਰਾਈਜ਼ਡ) ਤਿਆਰ ਕੀਤਾ ਗਿਆ ਸਰਟੀਫਿਕੇਟ ਹੈ, ਜਿਸ ਵਿੱਚ ਦਸਤਖਤ ਦੀ ਕੋਈ ਲੋੜ ਨਹੀਂ ਹੈ।

Occupancy certificate

Occupancy Certificate

It is hereby certified that the land measuring 16K-1M comprised in Khevat No. 152, Khatauni No. 174, killa Nos. 28// 20 (6-11), 21(8-0), 29// 25/3 (1-10); as per Jamabandi for the year 2011-12, situated at Kalai Majra, H.B. No. 225, Tehsil Samrala, District Ludhiana is occupied by A. S. Group of Institutions being run by A. S. High School Khanna Trust and Management Society and it complies with all the applicable requirements.

This certificate is being issued on the report of Patwari.

ਸ੍ਰੀ. ਸ. ਸ. ਲ. ਗ. ਸ. ਕਾਲੀ ਮਾਜ਼ਰਾ

Tehsildar
Samrala
25-11-21

Library

a) Number of Library books/ Titles/ Journals available

S.No.	Particulars	Quantity
1	Total books available in Library	6010
2	Titles	1795
3	International Journals	6
4	National Journals	6

b) List of online National/International Journals subscribed

<https://docs.google.com/document/d/1Zi5BOw9WPrA7e3vX-z2OPvpYQo-YU75WHgI256owGqI/edit?usp=sharing>

c) E-Library facilities

E-Library facility is available through DeINET and NDL facility.

d) NDL Subscription details –

<https://docs.google.com/document/d/19hw4v7gZfAqUe1DPvNpc3jjXXZNeAYlbUzoGVsRc28/edit?usp=sharing>

Computing facility

Internet Bandwidth	100 mbps
Number and configuration of System	20
Total number of system connected by LAN	20
Total number of system connected by WAN	0
Major software packages available	10
Special purpose facilities available (Conduct of online Meetings/Webinars/Workshops, etc.)	Computers
Facilities for conduct of classes/courses in online mode (Theory & Practical)	Computers
Innovation Cell	Yes (Under purview of IPCC)
Social Media Cell	Facebook and Instagram

List of facilities available

Games and sports facilities

The college has sufficient infrastructure for games and sports. The college has facility of

- Table tennis
- Badminton
- Volleyball

Extra-curricular activities

The college has extra-curricular activities that

- Cultural club
- Literary and speech club
- Fine arts club
- Cleanliness club
- Environment club

Soft-skill development facilities

- Regular lectures on Personality Development are organized where the experts from various fields share their thoughts and experiences with the students.
- Additional courses are organized for the students to suit the needs of the industry in addition to regular studies.

Teaching-Learning Process

- **Curricula and syllabus for each program as per approved university - https://ptu.ac.in/wp-content/uploads/2020/10/MBA_Scheme_27_August_2018.pdf**
- **Academic calendar of university -<https://ptu.ac.in/academic-calendar-regular/>**
- **Internal Continuous Evaluation System** -Continuous internal evaluation System of students is followed as per university guidelines. Regular record of each student is maintained in attendance–cum-performance register by the faculty.
- **Student Assessment of faculty and system - <https://docs.google.com/document/d/1a-ugy3Wjr4mXLBLQuOCNaY7OxxMNfTGl/edit?rtppof=true&sd=true>**
- **Laboratory facilities exclusive to the course** – MBA course has a dedicated lab with 20 computers.

Special Purpose

Academic Calendar and framework - Academic calendar of the affiliating university i.e. IKG-PTU is followed

16. Enrolment and placement details of students in the last 3 years

Year	2018-19	2019-20	2020-21
Student Enrolment	13	14	8
Students Placed	8	3	1
Highest Pay package, Rs./ Year	3 Lac	2.04 Lac	1.32 Lac

17. List of Research Projects/ Consultancy works

- **Number of projects carried out, funding agency, grant received –**
-NA-
- **Publications (if any) out of research in the last three years out of master projects -**
-NA-
- **Industry Linkage -**
Faculty and students actively participating in Industry-Institute Interaction programme.
- **MOUs with Industries –** The college has signed an MOU with the following industries –

Name of the company

Shri Durga Rice Flour Mills, Ikolaha, Malerkotla Road, Khanna

Ambey Roller Flour Mills, Samrala Road, Khanna

Gagan Industries, Focal Point, Khanna

Sahnewalia Agro Industries, Khanna

Rachhpal Auto Alliance (P) Ltd. G.T. Road, Khanna

18. **Best Practices adopted –**

- The institute believes that a motivated learner can be a vital factor in the institute's progress. For this purpose, the institute has recognized the influence of reward schemes.
- The institute has established the following rewards for its students in terms of appreciation certificates and mementoes.
 - Best Student Award
 - Student of the Year
 - Club Secretaries and Student Councils
 - Meritorious awards and scholarships
- Internet facility is provided to all students of the college for furthering the academics, research and learner support services.
- A shift to online learning modules and activities was amplified during the Lockdown period.
- Parents-Teacher meet and telephonic communication are conducted to share and receive constant feedback about the ward and overall growth of the college.
- The students engage in group discussion, quiz, speeches, etc. during regular personality development sessions, club activities, class test, work exercise, under the supervision of a faculty.